

**ALBION FIRE DISTRICT**

**In The Town of Lincoln**

**38 School Street**

**PO Box 579**

**Albion, Rhode Island 02802**

**401-333-1242**

**MINUTES OF MEETING: July 9, 2013**

**Meeting called to order at 7:00 p.m. by Chairman Michael Allen**

**ROLL CALL:**

**PRESENT:**

<b>Commissioner Michael Allen</b>	<b>Commissioner Michael Napolitano</b>
<b>Commissioner Daniel Adamski</b>	<b>Commissioner Sharon Remillard</b>
<b>Commissioner Anthony Leone</b>	<b>Tax Collector David Almond</b>
<b>Chief Richard Andrews</b>	<b>Deputy Chief Robert Valentine</b>
<b>Treasurer Raymond Neves</b>	

**Absent: Attorney Louis DeSimone**

**APPROVAL OF MINUTES:**

**Motion to approve the Minutes of the June 11, 2013 Meeting made by Commissioner Remillard, seconded by Commissioner Napolitano.**

**Motion passed by vote of 5-0.**

### **APPROVAL OF BILLS:**

**The month's Bills have been reviewed by the Commissioners. Chairman Allen questioned the invoice from Vision Government Solutions. This is the new name for OPAL. Chief Andrews pointed out that this month's invoice from Attorney DeSimone may contain a duplicate charge. This invoice will be held for clarification until next month. Motion by Commissioner Leone to approve the bills for payment, seconded by Commissioner Adamski. Motion passed 5-0.**

### **TAX COLLECTOR'S REPORT:**

**Taxes collected for the period June 12, 2013 through July 9, 2013 \$1038.69. Taxes collected November 1, 2012 through July 9, 2013 \$978,325.63. The Tax Collector recommended that we institute a redemption procedure for tax sale properties. There is no cost to the District for this. Commissioners agreed. He also recommends that we send out second notices on unpaid tax accounts which we had not done previously. Commissioners agreed.**

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**Motion to accept the Tax Collector's report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 5-0.**

## **TREASURER'S REPORT:**

**Balance of accounts as of June 30, 2013 \$631,939.65 with Register Balance for the same period \$626,751.42. Profit & Loss Budget vs. Actual was reviewed. Chief Andrews suggested that some items may be miscoded and should be reviewed. The predicted increase for Blue Cross for the coming year is 5% but we should have this information this month.**

**Regarding preparation of information for our 2012 Audit, the Treasurer confirmed that he will have all this information ready for the Auditors prior to next month's meeting.**

**Motion to accept the Tax Collector's Report made by Commissioner Napolitano, seconded by Commissioner Adamski. Motion passed 5-0.**

## **CHIEF'S REPORT:**

**Total calls for the month of June were 70 with 58 in District and 12 Mutual Aid. Total training hours for the month were 153 with YTD hours 1084.**

**The architect prepared plans for the proposed renovation of the station to accommodate proper sleeping quarters. He advised that**

the foundation would not support a second floor but suggested converting the present training room to sleeping quarters and the present sleeping quarters to a training room. This would also be considerably less costly than adding a second story. It was agreed that Chief Andrews will obtain three bids on this proposed renovation.

The Chief advised that it will be necessary to dig up and replace the sewer pipe exiting the front of the building. This is a District expense.

Commissioner Napolitano made a Motion to amend the Agenda to discuss a matter which time did not allow us to post on the Agenda, Motion seconded by Commissioner Leone. Motion passed 5-0. Chief Andrews advised that Mr. Lucien Pelletier, a former Deputy Chief of the Department, passed away and his funeral is being held tomorrow. The Department will send representatives. The family requested memorial donations in lieu of flowers in his name to St. Ambrose Parish. Commissioner Leone made a Motion to make a \$50.00 donation in Mr. Pelletier's memory, seconded by Commissioner Adamski. Motion passed 5-0.

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## **COMMITTEE REPORTS:**

Commissioner Allen advised that we have written a letter to the Town

**Administrator indicating our intention to participate in the Consolidation process.**

#### **OLD BUSINESS;**

**Additional discussion was held on the subject of changing the tax payment schedule to semi-annual. OPAL advised the Tax Collector that there would not be a large expense involved in adjusting the system for this change. We still need to run numbers to be certain we will be able to cover all expenses due January through June. The Treasurer to provide this breakdown at next month's meeting and a decision will be made then as to whether this will be put on the Agenda for our Annual Meeting.**

**The Clerk read a Resolution prepared by Attorney DeSimone adding the Vice Chairman to the list of authorized check signers in the absence of the Treasurer. Commissioner Remillard made a Motion to approve this Resolution, seconded by Commissioner Leone. Motion passed 5-0.**

#### **NEW BUSINESS:**

**Commissioner Napolitano made a Motion to move the matter of Ratification of a Memo of Agreement to Executive Session for discussion under Personnel Matter, seconded by Commissioner Remillard. Motion passed 5-0.**

## **GOOD AND WELFARE:**

**Correspondence: None**

**Public Comment: Rene Remillard suggested that in hardship cases, special arrangements might be made for taxpayers to pay their bills. Commissioner Allen advised that we presently do this on a case-by-case basis.**

**Commissioner Leone made a Motion to adjourn the Open Meeting and enter into Executive Session under RIGL 42-46-5a(1) for discussion of Personnel Matters and 42-46-5(a)2 for discussion of pending litigation Attorney General's Lawsuits, seconded by Commissioner Remillard. Motion passed 5-0.**

**Open Session closed at 7:55 p.m.**

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**Motion to reopen the Open Session at 8:11 p.m. made by Commissioner Napolitano, seconded by Commissioner Remillard. Motion passed 5-0.**

**No votes were taken in Executive Session except to approve the**

**Minutes of the Executive Session of June 11, 2013. Motion to seal the minutes of the Executive Session made by Commissioner Adamski, seconded by Commissioner Leone. Motion passed 5-0.**

**Motion to adjourn at 8:12 p.m. made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0.**

**Lois E. Moore**